

PREESALL TOWN COUNCIL

8th July 2026



Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's Finance Committee on Monday 13th July 2026 at 6.15pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Debbie Smith

Clerk to the Council

A G E N D A

1 Apologies for absence.

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to consider and approve as a correct record the minutes of the meeting held on the 8th of June 2026 (emailed).

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Monthly Receipts and Payments

a) The finance committee are asked to **note** the below receipts received for July 26

| Receipt Name | Details | Date of receipt | Bank (Unity Virgin, Hampshire) | Amount |
|----------------|---------------------------|-----------------|--------------------------------|---------|
| Cllr Phil Orme | Cheque for Mayors Charity | 9 June | Unity | £132.00 |

b) The finance committee are asked to **resolve** to **approve** the following payments:

| Payment Name | Details | Cash Book BAC's/card Ref | Bank (Unity Virgin, Hampshire) | Amount |
|--------------|---------------------------------|--------------------------|--------------------------------|-----------|
| Payroll | June 26 payroll paid in July 26 | BACS59,60,61 | Unity | £3,768.59 |
| HMRC | Tax on salaries | BACS 62 | Unity | £1,160.45 |

| | | | | |
|--|---|---------|-------|---------|
| Paul Dooler | Lengths Man's Milage for June 26 | BACS 63 | Unity | £49.50 |
| Paul Dooler | Lengths Man Expenses - Petrol | BACS 64 | Unity | £8.11 |
| Paul Dooler | Reimbursement - Paint | BACS 65 | Unity | £60.99 |
| * Nick White | (Plants Man) | BACS 66 | Unity | £900.00 |
| * £400 of this payment is being covered by the Legacy Trust Fund | | | | |
| Phil Orme | Reimbursement – 2x display boards | BACS 67 | Unity | £65.96 |
| Wyre Builders Supplies | 2 x thermal grip gloves | BACS 68 | Unity | £10.00 |
| BT Joinery | Dig out and instal ducting from box to road | BACS 69 | Unity | £560.00 |
| NPOWER | Electric for the CCTV 1 st June – 30 June 26 | BACS 70 | Unity | £9.22 |
| 848 | Microsoft Licence | BACS 71 | Unity | £13.82 |

c) The finance committee are asked to **resolve** to **note** following payments by direct debit:

| Company Name | Details | Payment Date | Bank (Unity Virgin, Hampshire) | Amount |
|---------------|-------------------------|--------------|--------------------------------|---------|
| Easy Websites | Monthly hosting fee | 01 July | Virgin | £66.00 |
| LCC | (Pension contributions) | 19 July | Unity | £986.74 |
| Unity Bank | Monthly Service Charge | 31 July | Unity | £7.00 |
| 3 Mobile | Phone Contract | 31 July | Unity | £7.80 |

6 Bank Reconciliation and Bank Closing Balances

The finance committee are asked to **review** and **resolve** to **accept** the bank reconciliation to 31st May 2026. The total amount held within all the council's banks accounts is: £230,523.46

Committee members are to **note**, the clerk has not received the June postal Virgin Bank statement, no bank reconciliation 30 June 2026 cannot be provided at the time of the published agenda. If the statement is received before the meeting; a bank reconciliation will be provided.

The finance committee are asked to **note** the bank closing balances

| Bank Name | Date of Closing Balance | Amount of Closing Balance |
|-----------|----------------------------|---------------------------|
| Unity | 30 th June 2026 | £111,822.80 |
| Virgin | 31 st May 2026 | £56,991.25 |
| Virgin | 30 th June 2026 | NOT RECEIVED |
| Hampshire | 30 th June 2026 | £51,347.06 |

(Any later balances will be provided as they are received)

7 2026 27 QRT 1 Budget

The committee are asked to **review** expenditure for April, May and June 2026 and to consider and **approve** the Q1 budget monitoring statement (emailed).

8 Fidelity Cover

The committee are to **note** that the council's fidelity cover has now been increased to £500.000, from £250.000, due to the increased amount of money the council holds within its banks. This is at no additional cost to the council. The insurance documents have been updated and are held by the clerk on file. The council's Risk Management Plan has been updated and is on website.

9 Date and time of next meeting

The finance committee are asked to **resolve** the date and time of the next meeting.